Asia University Winter / Summer Vacation Student Accommodation Rules

Adopted by the 2nd Student Affairs Conference in the 2002-2003 Academic Year on Jul. 03, 2003
The 5th school council of the 2004-2005 academic year passed the regulations and changed the name to Asia University on jun. 22, 2005
Amended and passed the provisions of Articles 1, 3, 4, 5 and 9 by the Student Affairs Conference in the 2010-2011 Academic Year on Oct. 14, 2010
Announced on Dec. 1, 2010 as Written in Its Official Letter Coded as Asia Mi Tze, No. 0990012375
Amended and passed the amendments to the provisions of points 3 and 5 by the 1st Student Affairs Conference in the 2018-2019 Academic Year on Jun. 16, 2019
Announced on Feb. 13, 2019 as Written in Its Official Letter Coded as Asia Mi Tze, No. 1080001670
Approved the addition of points 4 and 10, amended the points 1 and 3, changed the original points 4-10 by the 2nd Student Affairs Conference in the 2022-2023 Academic Year on Jun. 13, 2023
Announced on Jul. 20, 2023 as Written in Its Official Letter Coded as Asia Mi Tze, No. 1120010779
Approved the deletion of points 10, amended the points 2, 3 and 4 , changed the original points 11-12 by the 3th Student Affairs Conference in the 2025-2026 Academic Year on Jun. 09, 2026
Announced on Jul. 15, 2026 as Written in Its Official Letter Coded as Asia Mi Tze, No. 1150011277

1. According to the 13th provisions of the "Asia University Guidelines for Student Accommodation Application and Management" to regularize student accommodation application and management during Winter / Summer vacation.
2. During winter and summer vacation, student dormitories are primarily closed for room cleaning, disinfection, equipment inspections, maintenance, and repairs. However, provided that these activities are not affected, some dormitories may be made available to students who apply for vacation housing.
3. Students who need to apply for winter / summer vacation accommodation should apply to the Office of Student Affairs Residential Colleges and Housing Services Section within the period specified in the announcement.
4. Applicant status and attached information:
   (1) International students who do not return home during the winter / summer vacation.
   (2) On-campus research, internship or remedial course who should to get proof from the department head.
   (3) On-campus work study or learning study who should to get proof from the administrative office head.
   (4) Club work is carried out during winter / summer vacation, which should to get proof from the Section Chief of Extracurricular Activities and Service Learning Section.
   (5) For the varsity team who must to practice during winter / summer vacation, who have to get proof from the Director of Physical Education.
   (6) Indigent student who must work to get the tuition or support should apply attached proof of employment.
   (7) The camp is organized by an administrative office, faculty, department, or organization, it should have the official document of approval.
   (8) Someone has special reason, who should apply attached certificate and get assent to the document from the department head.
5. Winter / summer vacation accommodation fees are based on the rates set by the Office of General Affairs, and the security deposit is NT$500. The purpose of the deposit is as follows:
   (1) Fees for not returning the room key within the prescribed period.
   (2) Cleaning fees will be charged if the room is not cleaned at the time of departure.
   (3) Deposit fees for damage to room contents, which will only be refunded after the completion of compensation procedures.
6. The Residential Colleges and Housing Services Section will arrange the beds for the winter / summer vacation for the purpose of safety maintenance and management. Students are required

to pay the accommodation fee and deposit before moving into the dormitory. If the student withdraws from the dormitory without a valid reason, fails to return the key, or fails to clean the room space, the accommodation fee and deposit will not be refunded.

7. Graduate students who have been admitted by the University but have not yet been enrolled, and who are sponsored by the department head, may apply for winter / summer vacations in the same manner as enrolled graduate students. The application procedures and fees shall be in accordance with the 3rd and 5th provisions of these rules.
8. Fresh graduates may apply for an extension of their stay if they need to revise their dissertation after the oral examination, but they should still be charged according to the 5th provisions of these rules.
9. Individuals found living in the dormitory without applying or paying the fees will be evicted immediately upon discovery. They will be required to pay accommodation fees, will be punished according to the university regulations, and will be ineligible for future residence in the dormitory.
10. Students who live in the dormitory during the winter / summer vacations should follow with the "Asia University Guidelines for Student Accommodation Application and Management" and the "Asia University Guidelines for Dormitory Living Norms and Implementation". Any violation of the rules will be punished according to the dormitory regulations or the "Asia University Students' Award and Disciplinary Rules" and will be included in the calculation of the relevant assessment for the following semester.
11. These rules have been passed by the student affairs council, and issued after approval by Principal.